

## INTERIM MAJOR EVENTS POLICY

### UCI Administrative Policies and Procedures 900-15

#### Major Event:

1. **300 or more people are expected to attend; or**
2. Authorized campus officials determine that **the event is likely to significantly affect campus safety, security and/or campus services** based on:
  - a. the proposed location of the event,
  - b. the estimated number of participants/attendees,
  - c. the time of day the event is to take place,
  - d. the date and day of the week the event is to take place,
  - e. the proximity of the event to other activities or locations that may interfere with, obstruct or reduce the efficacy of security measures being implemented,
  - f. the resources needed to secure the event,
  - g. the anticipated weather conditions,
  - h. the estimated duration of the event,
  - i. any objective and credible evidence regarding actual threats to campus safety or security, or
  - j. any similar viewpoint- and content-neutral considerations relevant to assessment of campus safety, security and/or services; **or**
3. Authorized campus officials determine that **the event is likely to significantly interfere with other campus functions or activities** based on:
  - a. the proposed location of the event,
  - b. the estimated number of participants/attendees,
  - c. the time of day the event is to take place,
  - d. the date and day of the week the event is to take place,
  - e. the expected duration of the event,
  - f. the event's timing in relation to the academic calendar,
  - g. the expected noise level to be generated by the event,
  - h. the need for and/or availability of UCI resources and personnel to facilitate, oversee or control the event, or
  - i. any similar viewpoint- and content-neutral considerations relevant to assessment of potential interference with campus functions or activities.

#### Action Item:

If you learn that an event that might be a Major Event is being discussed for your building, contact UCIPD Sergeant Bob LeSage at [rwlesage@uci.edu](mailto:rwlesage@uci.edu) as soon as possible.

Tell Sergeant LeSage as many of the “who, what, where, when” details of the event as you can in your email.